

STAND-ALONE SPECIALISED MEDICAL CLINIC SERVICES

REGULATOR	MINISTRY OF HEALTH
FOREIGN EQUITY PARTICIPATION	100% (1 ST JUNE 2012)
CPC CODE	93122
PROVISIONAL CPC CODE	93122
ACT	PRIVATE HEALTHCARE FACILITIES AND SERVICES ACT 1998 (ACT 586)
DEFINITION	<p>93122 Specialized medical services</p> <p>Diagnosis and treatment services by doctors of medicine of diseases of a specific nature, delivered in a specialists' practice or health institution (including hospital in-/out-patient clinics). These services are defined as those limited to specific or particular conditions, diseases or anatomical regions (except dental services), such as medical services for the following: nervous system; eye; ear, nose and throat; respiratory system; circulatory system; digestive system; hepatobiliary system and pancreas; musculoskeletal system connected tissues; skin, subcutaneous tissue and breast;</p>

	<p>endocrine, nutritional and metabolic diseases and disorders; kidney and urinary tract; male reproductive system; female reproductive system; pregnancy, childbirth and puerperium; newborns and other neonates; blood and bloodforming organs; myeloproliferative disorders; infectious and parasitic diseases; mental diseases and disorders; substance use and substance induced organic mental disorders; injuries, poisonings and toxic effects of drugs; burns; factors influencing health status and other contacts with health services (e.g. rehabilitation, aftercare, etc.).</p>
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1. BUSINESS REGISTRATION
<p>SOLE PROPRIETOR</p> <ul style="list-style-type: none"> A registered medical practitioner with Malaysia Medical Council (MMC). www.mmc.gov.my <p>Contact : Registrar Division Tel : +603 2262 8480 / +603 2262 8481</p> <p>PARTNERSHIP</p>

<ul style="list-style-type: none"> One of the partners must be a registered medical practitioner with Malaysia Medical Council (MMC). www.mmc.gov.my <p>Contact : Registrar Division Tel : +603 2262 8480 / +603 2262 8481</p> <p>BODY CORPORATE (COMPANY ACT 1965)</p> <ul style="list-style-type: none"> Registering a company (private / public). www.ssm.com.my <p>Contact : Registration Services Division Tel : +603 7721 4000</p>
2. PRINCIPAL APPROVAL
<p>REGISTRATION TO ESTABLISH PRIVATE MEDICAL CLINIC</p> <ul style="list-style-type: none"> You need to obtain a certificate of registration from the Ministry of Health. www.moh.gov.my <p>Contact : Services Division Tel : +603 8892 4998</p>
3. PREMISES
<p>RENTING OF PREMISES</p> <ul style="list-style-type: none"> You are advised to enter into a tenancy agreement when renting premises. <p>RENOVATING PREMISES</p> <ul style="list-style-type: none"> You can renovate your premises subject to

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approval from the Local Authority. (ex. Kuala Lumpur – www.dbkl.gov.my)
Contact : Licensing & Hawker Management Division
Tel : +603 2617 8114

CONSTRUCTING A BUILDING

- You must obtain Construction Approval from the Local Authority. You are required to engage a Professional (Architect / Engineer) to facilitate the application on your behalf. (ex. Kuala Lumpur – www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division
Tel : +603 2617 8114

4. EMPLOYMENT

REGISTRATION WITH EMPLOYEE PROVIDENCE FUND (EPF) (EPF ACT 1991)

- You are required to register your employees with EPF. www.kwsp.gov.my

Contact : Corporate Communication Division
Tel : +603 2616 2208

REGISTRATION WITH SOCIAL SECURITY ORGANISATION (SOCSO) (SOCIAL SECURITY ACT 1969)

- You are required to register your

employees with SOCSO. www.perkeso.gov.my
Contact : Customer Service Division
Tel : +603 4264 5000 / +603 4257 5755

REGISTRATION WITH INLAND REVENUE BOARD MALAYSIA (IRBM) (INCOME TAX (DEDUCTION FROM REMUNERATION) RULES 1994)

- You are required to register your employees with IRBM. www.hasil.org.my

Contact : Customer Service Division
Tel : +603 7713 6666

5. OPERATIONAL APPROVAL

PREMISES LICENCE (LOCAL GOVERNMENT ACT 1976)

- You must obtain Premises Licence from the Local Authority. (ex. Kuala Lumpur - www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division
Tel : +603 2617 8114

ADVERTISEMENT LICENCE (LOCAL GOVERNMENT ACT 1976)

- License for signboard, lamp post or outdoor display advertisements is issued by the Local Authority. (ex. Kuala Lumpur – www.dbkl.gov.my)

Contact : Licensing & Hawker Management

Division
Tel : +603 2617 8114

FIRE SAFETY INSPECTION (FIRE SAFETY ACT 1988)

- Inspection is carried out by Fire Safety & Rescue Department. www.bomba.gov.my

Contact : Fire & Safety Division
Tel : +603 8892 7700

EXECUTIVE EXPATRIATE POSTS APPROVAL (IMMIGRATION ACT 1959/1963 & IMIGRATION REGULATION 1963)

- You must obtain Approval of Expatriate Post from MIDA. www.mida.gov.my

Contact : Customer Service / Resources Division
Tel : +603 2267 3633

- Upon such approval, you must submit an application to the Immigration Department for endorsement of the Employment Pass. www.imi.gov.my

Contact : Foreign Sector Division
Tel : +603 8880 1588 / +603 8880 1594

REGISTRATION OF STAFF

- You are required to register all your medical staff (professionals) with the respective Boards or Councils when applying for the operating licenses.
 - Malaysian Dental Council <http://mdc.moh.gov.my>

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Contact : Registrar Division

Tel : +603 8883 4215

- Nursing Board
<http://nursing.moh.gov.my/>

Contact : Nursing Division

Tel : +603 8883 1357

- National Specialist Register
www.nsr.org.my

Contact : Specialist Secretariat

Tel : +603 4023 5700 / +603 4023 6700

CLASS C LICENSE FOR IRRADIATING APPARATUS

(ATOMIC ENERGY LICENSING ACT 1984)

- For the purpose of purchasing, storing, using irradiating apparatus such as X-ray machines for medical imaging.
www.moh.gov.my

Contact : Services Division

Tel : +603 8892 4998

6. TAXATION

CORPORATE TAX (INCOME TAX ACT 1967)

- Corporate Tax must be paid to the Inland Revenue Board of Malaysia (IRBM).
www.hasil.org.my

Contact : Customer Service Division

Tel : +603 7713 6666

INDIVIDUAL / EMPLOYEE INCOME TAX (INCOME TAX ACT 1967)

- You are required to facilitate your employees' income tax with IRBM.
www.hasil.org.my

Contact : Customer Service Division

Tel : +603 7713 6666

SERVICE TAX LICENCE & SERVICE TAX (SERVICE TAX ACT 1975)

- You may be required to apply for Service Tax Licence to the Royal Malaysian Customs Department. The service tax must be paid to the Customs Department.
www.customs.gov.my

Contact : Customer Service Division

Tel : +603 7806 7200

ASSESSMENT TAX (LOCAL GOVERNMENT ACT 1976)

- This property tax is paid to the Local Authority. (ex. Kuala Lumpur -
www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division

Tel : +603 2617 8114

QUIT RENT TAX (LOCAL GOVERNMENT ACT 1976)

- This property tax is paid to the State Land Office. (ex. Kuala Lumpur -
www.ptgwp.gov.my)

Contact : Corporate Communication Division

Tel : +603 2610 3300